



**34<sup>th</sup> ADSTV Annual General Meeting**  
**Date & Time: Wednesday, June 26, 2019, 5-8pm**  
**Location: Four Points by Sheraton London, Bristol C Room, 150 Wellington Rd, London ON N6E 1M3**

Limitless possibilities through freedom from addiction.  
 Igniting hope and fostering change with those affected by addiction.  
 Excellence · Integrity · Collaboration · Choice · Compassion

The current unaudited financial statements for the ADSTV Foundation Board are accessible on the [ADSTV website](#) and on the Foundation Board portal.

The current ADSTV financial statements are accessible on the [ADSTV website](#) and on the Governance Board portal.

<b>Directors Present</b>	<p><b>Foundation Board with New 2019-20 Titles:</b> Michael Steele, Chairperson; Michael Blewett, Past Chairperson; Danielle Urquhart, Secretary</p> <p><b>Board with New 2019-20 Titles:</b> Eric Riley, Past Chairperson; Jean Knight, Past Vice-Chairperson; Tricia Korbut, Secretary; Stephanie Johnston, Vice-Chairperson; Members: Stephen State, Rita Giroux-Patience</p>
<b>Directors Absent</b>	<p><b>Foundation Board with New 2019-20 Titles:</b> Thomas Burnett, Treasurer; Member: Ian Hesketh</p> <p><b>Board with New 2019-20 Titles:</b> Dennis Lunau, Chairperson; Sebastien de la Lande, Treasurer; Members: Patty Chapman, Michael Oates</p>
<b>Invited Guests</b>	<p><b>Accountant / Auditor Name, Company Name:</b> Michael Watson, Davis Martindale LLP</p> <p><b>2019 Community Inspiration Award Winner Name:</b> Sonja Burke, Director of Counterpoint Harm Reduction Services, Regional HIV/AIDS Connection (RHAC)</p> <p><b>Other Guest(s):</b> Brian Lester, Executive Director, Regional HIV/AIDS Connection (RHAC); Dignitaries: Kate Young, MP for London West; Teresa Armstrong, MPP for London-Fanshawe</p>
<b>Recorder</b>	<b>Peggy Harper, ADSTV Executive Assistant</b>

Topic	Agenda Item	Person Responsible
<p><b>9<sup>th</sup> ADSTV Foundation AGM Business – 5:55pm</b></p>	<p><b>1. ADSTV Foundation Board Remarks – Michael (Mike) Steele, Chairperson, Welcome &amp; Call to Order</b>  Highlights presented by Mike:</p> <ul style="list-style-type: none"> <li>• Mike called the 9<sup>th</sup> ADSTV Foundation Board AGM to order, and welcomed everyone</li> <li>• He stated the Foundation Board’s requirement to hold an annual general meeting and noted that we had quorum to proceed</li> <li>• The mission of the ADSTV Foundation was stated: <ul style="list-style-type: none"> <li>○ The ADSTV Foundation was created to support the agency by building a fund to be used as needed to finance ADSTV initiatives: The Possible campaign and the annual Stage For Change events are such initiatives</li> </ul> </li> </ul> <p><b>2. Motion to Approve the Minutes of the Annual General Meeting on June 21, 2018</b>  Michael asked for a motion to approve the minutes of the AGM on June 21, 2018  Moved: Mike Blewett Seconded: Danielle Urquhart  All in favour  Passed</p> <p><b>Mike introduced Mike Watson, Davis Martindale LLP</b></p> <p><b>3. Review Engagement Report – Mike Watson, Davis-Martindale LLP (Review Engagement Report projected on the venue screen)</b></p> <ul style="list-style-type: none"> <li>• Mike stated that it was a pleasure to work with the Agency and went on to review the ADSTV Foundation Unaudited Financial Statements, March 31, 2019: <ul style="list-style-type: none"> <li>○ Procedures performed in a review are substantially less in extent than, and vary in nature from those performed in an audit conducted in accordance with Canadian generally accepted auditing standards</li> <li>○ Based on the review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Addiction Services of Thames Valley as at March 31, 2019 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations</li> </ul> </li> </ul>	<p><b>Mike Steele, ADSTV Foundation Board Chairperson</b></p> <p><b>Mike Watson, Davis Martindale, LLP</b></p>

Topic	Agenda Item	Person Responsible
	<ul style="list-style-type: none"> <li>○ Mike briefly reviewed the Statement of Financial Position, Statement of Operations and Changes in Net Assets, and the Statement of Cash Flows noting that the Agency did not have a Gala last year, however, donation revenues were noted as higher for the year ended March 31, 2019</li> </ul> <p><b>Mike Watson requested that Mike Steele return to the podium for the next session.</b></p> <p><b>Mike proceeded to thank both Linda and Peggy for always keeping the Foundation Board informed and “plugged in” to issues affecting our communities.</b></p> <p><b>4. Review Engagement Report (as at March 31, 2019) &amp; Motion to Accept the Foundation’s Review Engagement Report as at March 31, 2019</b>  Mike requested a motion to accept the Foundation’s Review Engagement as at March 31, 2019  Moved: Danielle Urquhart Seconded: Mike Blewett  All in favour  Passed</p> <p><b>5. Motion to Re-appoint the Accountants for 2019/20</b>  Mike requested a motion to re-appoint the accountants for 2019/20  Moved: Danielle Urquhart Seconded: Mike Blewett  All in favour  Passed</p> <p><b>6. Ratification of Board of Directors’ Business for 2018/19</b>  Mike requested a motion that all acts, contracts, by-laws, proceedings, elections, appointments, payments of monies by the Foundation Board of Directors or Executive of Addiction Services of Thames Valley be hereby approved, ratified and confirmed.  Moved: Mike Blewett Seconded: Danielle Urquhart  All in favour  Passed</p> <p><b>7. Report from the Chairperson of the ADSTV Foundation Board Report</b>  Mike referred all present to review his full report in the booklet and noted the following Foundation priorities:</p>	<p><b>Mike Steele, ADSTV Foundation Board Chairperson</b></p>

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	<ul style="list-style-type: none"> <li>• ADSTV Foundation exists to support the work of the ADSTV Agency</li> <li>• We continue to support key initiatives such as the annual Stage for change events and our communications staff</li> <li>• We are always looking for innovative programs we can support such as Equine Therapy</li> <li>• We are not looking for any new fundraising initiatives, however, continue to receive donations from individuals and organizations, manage the funds under our care, and monitor the ongoing political environment</li> <li>• Mike introduced the small, but mighty and dedicated Foundation Board members noting those present and absent from the AGM</li> <li>• Mike thanked Linda and Peggy again for their ongoing support and guidance to the Foundation Board</li> </ul> <p><b>8. Lawyer’s Recommendation for Updates and Revisions to the Foundation By-Laws:</b></p> <ul style="list-style-type: none"> <li>• Officers: Update section 25</li> <li>• Duties of Officers: Revise Sections 28 and 30; Delete Section 29</li> <li>• Any References to “President” and “Vice-President” be Changed to “Chairperson” and “Vice-Chairperson” accordingly</li> </ul> <p>Mike requested a motion to accept the recommended updates and revisions from the Lawyer  Moved: Mike Blewett Seconded: Danielle Urquhart  All in favour  Passed</p> <p><b>9. Appointment of the Foundation Board of Directors for 2019/20 and Executive Positions</b></p> <p>The motion was presented by Mike that the 2019/20 appointment of Foundation Board membership is as follows:  Michael Steele, Chairperson  Michael Blewett, Past Chairperson  Thomas Burnett, Treasurer (absent)  Danielle Urquhart, Secretary</p>	

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	<p>Ian Hesketh, Member (absent)</p> <p>Moved: Danielle Urquhart Seconded: Mike Blewett All in favour Passed</p> <p><b>10. Motion to Adjourn the 9<sup>th</sup> Foundation AGM</b> Mike requested a motion to adjourn the 9<sup>th</sup> Foundation AGM Moved: Mike Blewett Seconded: Danielle Urquhart All in favour Passed</p> <p><b>Mike introduced Eric Riley, current Chairperson of the ADSTV Governance Board</b></p>	<p><b>Eric Riley, ADSTV Board Chairperson</b></p>
<p><b>34<sup>th</sup> ADSTV AGM Business – 6:00pm</b></p>	<p><b>1. ADSTV Board Remarks – Eric Riley, Chairperson, Welcome &amp; Call to Order</b> Eric welcomed all and called to order the 34<sup>th</sup> Annual General Meeting for the Governance Board</p> <p><b>2. Motion to Approve the Minutes of the AGM on June 21, 2018</b> Eric asked for a motion to approve the minutes of the AGM on June 21, 2018 Moved: Jean Knight Seconded: Tricia Korbut All in favour Passed</p> <p><b>3. Motion to Re-appoint Auditors for 2019/20</b> Eric requested a motion to re-appoint the auditors for 2019-20 Moved: Stephen State Seconded: Rita Giroux-Patience All in favour Passed</p> <p><b>4. Ratification of Board of Directors’ Business for 2018/19</b> Eric requested a motion that all acts, contracts, by-laws, proceedings, elections, appointments, payments of monies by the Agency Board of Directors or Executive of Addiction Services of Thames Valley be hereby approved, ratified and confirmed. Moved: Stephanie Johnston Seconded: Jean Knight</p>	<p><b>Eric Riley, ADSTV Board Chairperson</b></p>

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	<p>All in favour Passed</p> <p><b>5. Report from the Chair of the ADSTV Board of Directors</b> Eric referred all present to review his full report in the booklet and noted the following:</p> <ul style="list-style-type: none"> <li>• Eric gave an introduction to each Board member noting regrets from Dennis Lunau, Sebastien de la Lande, Patty Chapman, and Michael Oates</li> <li>• Eric noted the resignations of members: Christopher Dobson and Jeff Hermann in mid-August</li> <li>• As in the past, Eric noted the Agency continues to evolve during these challenging times</li> <li>• He reflected on some of the positive changes that have occurred for ADSTV: <ul style="list-style-type: none"> <li>○ Street Level Women at Risk, currently supporting 47 women</li> <li>○ Previous involvement with CARES</li> <li>○ Support for the creation of a supervised drug injection site in London</li> <li>○ Successful renovations to the agency to better support the community</li> </ul> </li> <li>• Eric reflected on his 5 ½ years as Board Chairperson and 15 years as a Board member, and thanked Linda for her 30 years of dedicated service and Peggy for keeping the Board “on track”</li> </ul> <p><b>6. a) Motion to Amend the Language of Section 5.02 (a) of the By-law as Recommended by the Lawyer</b> Eric requested a motion to amend the language of Section 5.02 (a) of the By-law as recommended by the Lawyer Moved: Stephanie Johnston Seconded: Jean Knight All in favour Passed</p> <p><b>b) Motion to Amend all References to “President” and “Vice-President” be Changed to “Chairperson” and “Vice-Chairperson” Throughout the By-Law</b> Eric requested a motion to amend all references to President and Vice-President be changed to Chairperson and Vice-Chairperson throughout the By-law</p>	

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	<p>Moved: Tricia Korbut    Seconded: Stephen State  All in favour  Passed</p> <p><b>c) Motion to Elect Dennis Lunau in the Second Year of His Two Year Term</b>  Eric requested a motion to elect Dennis Lunau in the second year of his two year term  Moved: Rita Giroux-Patience    Seconded: Stephanie Johnston</p> <p><b>d) Motion to Elect Dennis Lunau as the New Chairperson</b>  Eric requested a motion to elect Dennis Lunau as the new Chairperson  Moved: Jean Knight    Seconded: Tricia Korbut</p> <p><b>e) Motion to Approve Eric Riley in His Second Year of a Two Year Term</b>  Eric requested a motion to approve his second year of a two year term  Moved: Stephen State    Seconded: Rita Giroux-Patience</p> <p><b>f) Motion to Approve Jean Knight as a Member of the Board in the Last Year of Her Two Year Term</b>  Eric requested a motion to approve Jean Knight as a member of the Board in the last year of her two year term  Moved: Stephanie Johnston    Seconded: Stephen State  All in favour  Passed</p> <p><b>g) Motion to Re-elect Michael Oates to a 2<sup>nd</sup> Term</b>  Eric requested a motion to re-elect Michael Oates to a 2<sup>nd</sup> term  Moved: Jean Knight    Seconded: Tricia Korbut  All in favour  Passed</p> <p><b>h) Motion to Re-elect Sebastien de la Lande to a 2<sup>nd</sup> Term and as the New Treasurer</b>  Eric requested a motion to re-elect Sebastien de la Lande to a 2<sup>nd</sup> term and as the new Treasurer  Moved: Rita Giroux-Patience    Seconded: Stephanie Johnston  All in favour  Passed</p>	

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	<p><b>i) Motion to Re-elect Stephanie Johnston to a 2<sup>nd</sup> Term and as the New Vice-Chairperson</b>  Eric requested a motion to re-elect Stephanie Johnston to a 2<sup>nd</sup> term and as the new Vice-Chairperson  Moved: Stephen State Seconded: Jean Knight  All in favour  Passed</p> <p><b>j) Motion for Tricia Korbut to Continue as Secretary and be Re-elected for a 2<sup>nd</sup> Term</b>  Eric requested a motion for Tricia Korbut to continue as Secretary and be re-elected for a 2<sup>nd</sup> term  Moved: Rita Giroux-Patience Seconded: Stephanie Johnston  All in favour  Passed</p> <p><b>k) New Appointment of Board of Directors for 2019/20</b>  The motion was presented by Eric that the 2019/20 appointment of Board of Directors is as follows:  Dennis Lunau, Chairperson (absent)  Eric Riley, Past Chairperson  Stephanie Johnston, Vice-Chairperson  Jean Knight, Past Vice-Chairperson  Sebastien de la Lande, Treasurer (absent)  Tricia Korbut, Secretary  Michael Oates (absent)  Rita Giroux-Patience  Stephen State  Patty Chapman (absent)</p> <p>Moved: Rita Giroux-Patience Seconded: Stephen State  All in favour  Passed</p> <p><b>Eric asked that Linda return to the podium to present her Executive Director report.</b></p>	<p><b>Linda Sibley, Executive Director, ADSTV</b></p>



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	<p><b>7. Executive Director Report, Linda Sibley</b>  Highlights presented by Linda:</p> <ul style="list-style-type: none"> <li>• Linda reviewed her 30 years of service to ADSTV and commented on the number of reports at the AGM or to the staff and Boards, where she had mentioned “change” or “transitions”</li> <li>• Linda noted that the organization has a proven track record of embracing change, channeling the energy of change and of being the first in line with hands up to say, “we can do that”</li> <li>• In the coming year ADSTV will explore the most important transition we could ever imagine: an organizational integration with three mental health partners that would result in the creation of a mental health and addiction centre of excellence for Thames Valley</li> <li>• Linda also noted that although we are change positive and change capable, this is still a scary time because the outcomes of change are not known at this time</li> <li>• The new organization will be a part of an Ontario Health Team</li> <li>• Linda concluded by thanking the Staff, Leadership Team and Coordinators for the important work they do and their commitment to our communities</li> </ul> <p><b>Linda asked that Eric Riley, Past Board Chairperson, join her at the podium to accept a gift for years of service as Chairperson to the ADSTV Board.</b>  Highlights presented by Linda:</p> <ul style="list-style-type: none"> <li>• Eric has stepped down as Chair of the Governance Board and has been at the helm for 5 1/2 years</li> <li>• Linda gave personal thanks to Eric for all of his work and support during his tenure as Chair – support during some very difficult times at ADSTV</li> <li>• Eric has represented the Agency well at many meetings where Board members were invited to attend and noted the following: <ul style="list-style-type: none"> <li>○ He is a patient advocate teaching patients about pain management at the Thames Valley Family Health Team</li> </ul> </li> </ul>	<p><b>Eric Riley, ADSTV Past Board Chairperson</b></p>

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	<ul style="list-style-type: none"> <li>○ He has been sought for advice on the SWLHIN Muscular-Skeletal Committee where they are working towards shorter wait times for patients</li> <li>○ He is a surveyor for the Canadian Centre for Accreditation</li> <li>○ He is one of the Board representatives to the Transition Council; a Council where the three CMHAs and ADSTV are investigating the possibility of integration of the four agencies</li> </ul> <ul style="list-style-type: none"> <li>● Linda concluded with thanking Eric for always representing ADSTV well along with a special thanks to his family and friends for “lending” him to our Agency for all his hard work</li> </ul> <p>Highlights presented by Eric:</p> <ul style="list-style-type: none"> <li>● Eric thanked Linda for her kind words and noted that these are interesting and rewarding times</li> <li>● He noted that he has enjoyed helping and working with agencies during his retirement years and looks forward to the possible transition with the CMHAs</li> </ul> <p><b>Linda asked Eric Riley, Past Board Chairperson to adjourn the 34<sup>th</sup> AGM</b></p> <p><b>8. Motion to Adjourn the 34<sup>th</sup> AGM</b>  Eric requested a motion to adjourn the 34<sup>th</sup> AGM  Moved: Jean Knight Seconded: Tricia Korbut  All in favour  Passed</p> <p><b>Eric re-introduced Linda to present the next section, Employee Recognition and Years of Service</b></p>	<p><b>Eric Riley, ADSTV Past Board Chairperson</b></p> <p><b>Linda Sibley, Executive Director, ADSTV</b></p>
<p>After the meeting adjourned, the guests and participants remained to participate in guest speaker sessions, Community, volunteer and staff awards</p>		

Minutes Signed By:



Michael Steele, ADTV Foundation Board Chairperson

October 8, 2020

Date

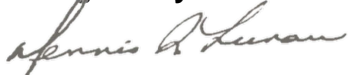


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**Danielle Urquhart, ADSTV Foundation Board Secretary**

October 8, 2020

\_\_\_\_\_  
**Date**

**Minutes Signed By:**



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**Dennis Lunau, ADSTV Board Chairperson**

October 8, 2020

\_\_\_\_\_  
**Date**



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**Eric Riley, ADSTV Past Board Chairperson**

October 8, 2020

\_\_\_\_\_  
**Date**

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